

¹DONATIONS, GRANTS AND FUNDRAISING REGISTER

SCHOOL NAME _____

Donations

Donation Received from	Date of Donation	Amount received	General ledger code
<i>Eg: Mad Butcher</i>	<i>24/11/16</i>	<i>\$250</i>	<i>[200] Donations</i>

Grants

Application to/purpose	Date of Application	Successful/ Unsuccessful	Successful amount received/ when	General ledger code	Unspent amount, if so does it need to be returned
<i>Eg: Pub Charity – Uniforms \$2,500</i>	<i>24/3/16</i>	<i>Successful</i>	<i>\$400 received on 5/5/14</i>	<i>[452] Sports</i>	<i>\$500 unspent – to be returned</i>

Fundraising

Type of Fundraising	Date of Fundraising	Budgeted Income/Expense	Actual Income/Expense	General ledger code
<i>Eg: Sausage Sizzle</i>	<i>12/9/16</i>	<i>\$100 income/ \$50 expense</i>	<i>\$150 income/ 75 expense</i>	<i>[235] Fundraising Income/ Expense</i>

(If Budgets have been prepared please include)